



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

MENTAL HEALTH PROFESSIONAL

Job Number: 21002779

Job Code: 62190V230916

Job Group: 6200 - HUMAN SERVICES

Job Established: 07/16/2019

Job Revised: 09/16/2023

Grade: 18 Salary (MIN - MID):

\$33,091-\$49,637 - Hourly

\$5,377.30-\$8,066.02 - 37.5 Hr. Monthly Salary

\$5,735.78-\$8,603.76 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months, except as provided in KRS 18A.111.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Serves as a clinical director by developing and managing law enforcement mental health programs. Provides direct clinical and consultation services relevant to professional law enforcement organizations.

MINIMUM REQUIREMENTS:

EDUCATION:

Graduate of a college or university with a master's degree in Counseling, Marriage and Family Therapy, Psychology, Psychotherapy, Psychiatry, Social Work, or Nursing with a specialization in psychiatric mental health nursing.

EXPERIENCE, TRAINING, OR SKILLS:

Must have three years of professional experience making diagnoses, providing counseling to individuals and/or groups; or in the development, research, planning, teaching or analysis of mental health issues; or five years of sworn law enforcement experience.

Substitute EDUCATION for EXPERIENCE:

NONE

Substitute EXPERIENCE for EDUCATION:

NONE

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

Must obtain Eye Movement Desensitization and Reprocessing International Association (EMDR®) certification within twelve months of employment <https://www.emdria.org>; Must obtain required Kentucky independent license as a mental health professional within ninety days of appointment. Must become a Kentucky Law Enforcement Council certified instructor within

twelve months of employment; Must maintain any required licensure(s), certification(s), or other credentials for the length of employment in this classification. Employing agency is responsible for ensuring employee possesses and maintains required licensure(s), certification(s) or other credentials.

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Serves as a clinical director for Kentucky Law Enforcement Professional Development and Wellness Programs. Responsible for conducting, supervising and analyzing research. Provides research and policy development analysis to Department of Criminal Justice Training (DOCJT) executive staff on mental health policy issues that may impact Kentucky Law Enforcement. Performs evaluation of national trends and actions by the federal government, other state governments and other governmental entities. Develops strategies to assist DOCJT executive staff in implementing changes in training and policy. Identifies policy issues both from within state government and from national sources and develops research strategies. Serves as a point of contact, initiates and directs research and analysis performed by outside consultants, universities and other data sources. Works together with research university personnel to develop instruments to track the need for, and success of DOCJT programs; identify trends; identify individual and community needs; provides direct clinical and consultation services in accordance DOCJT/PCIS/LEPDW policies and procedures and in accordance with ethics and standards of relevant professional organizations; provides necessary preparation of documentation, necessary records and reports; assists in planning and implementing the goals and objectives of the programs and projects; acts as clinical director and record keeper for Kentucky law enforcement programs in accordance with applicable statutes and regulations. Work with patients to help them deal with mental health problems, such as PTSD, depression, grief and anxiety. Diagnose and treat patients and work with individuals, families or groups. Evaluates print and electronic media data for applicable information from which DOCJT planning and training is based, and serves as a resource for researching current trends and actions by other governmental and law enforcement agencies. Responsible for identifying mental health professionals across the state who are able to work with officers, developing and maintaining an active directory of those mental health professionals and providing them training.

UNIQUE PHYSICAL REQUIREMENTS:

Must be able to provide instruction and speak in front of large audiences.

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

Work is primarily performed in an office setting. Travel will be required.

ADDITIONAL REQUIREMENTS:

Upon employment, employees in this job classification may be required to maintain a valid driver's license and may be required to drive a licensed vehicle. This status may be necessary for the length of time in this job classification. If this is necessary, it will be listed in the specific position description for the position at issue. Applicants and employees in this job classification may be required to submit to a drug- screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

The Commonwealth of Kentucky does not discriminate on the basis of race, color, sex, disability, age, national origin, religion, sexual orientation, gender identity or expression, pregnancy or related medical condition, marital or familial status, ancestry, political affiliation, genetic information, or veteran status in accordance with state and federal laws.