



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

HIGHWAY TRAFFIC TECHNICIAN ASSISTANT

Job Number: 21003675

Job Code: 11640V230916

Job Group: 1100 - MAINTENANCE AND TRADES

Job Established: 04/16/2023

Job Revised: 09/16/2023

Grade: 08 Salary (MIN - MID):

\$12,760-\$19,140 - Hourly

\$2,073.50-\$3,110.26 - 37.5 Hr. Monthly Salary

\$2,211.74-\$3,317.60 - 40 Hr. Monthly Salary

Special Entrance Rate:

\$13.270 - Hourly

\$2,156.38 - 37.5 Hr. Monthly Salary

\$2,300.14 - 40 Hr. Monthly Salary

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months, except as provided in KRS 18A.111.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Learns to perform a variety of unqualified general labor functions to support the installation and maintenance of low voltage electrical traffic control devices, such as solar school flashers, beacons, and LED Enhanced signs; and performs other duties as assigned.

MINIMUM REQUIREMENTS:

EDUCATION:

High school graduate.

EXPERIENCE, TRAINING, OR SKILLS:

NONE

Substitute EDUCATION for EXPERIENCE:

NONE

Substitute EXPERIENCE for EDUCATION:

NONE

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

Must be 18 years of age. Must possess and maintain a valid driver's license to qualify for employment in this job classification. Must maintain any required licensure(s), certification(s), or other credentials for the length of employment in this job classification. Employing agency is responsible for ensuring employee possesses and maintains required licensure(s), certification(s), or other credentials.

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Learns to perform a variety of unqualified general labor functions such as loading/transporting materials, cleaning work site and shop, counting inventory, working on components in the shop, building signal head displays, placing temporary traffic control devices, and serving as flagger during maintenance activities. Uses a computer and learns basic software in support of electrical device maintenance. Operates basic tools and equipment such as, but not limited to, fire extinguishers, utility locators, single axle truck (dump, flatbed, or pickup), and aerial lift truck to perform unqualified work. Serves as man on the ground and/or spotter during maintenance activities. Assists qualified employees with on-call duties and emergency calls. Performs visual inspections of electrical devices and lighting. Learns basic engineering related duties on small tasks such as reporting work to underground facility protection services, reading basic construction plans and specifications, and learning about proper documentation. Works on DC powered equipment less than 50 volts for unqualified work including aviation/navigation lighting and solar school flashers/beacons. Attends required training classes. Repairs nonhazardous energized traffic signal items located in front of the traffic signal cabinet. Assist qualified staff with energized work.

UNIQUE PHYSICAL REQUIREMENTS:

Incumbents working in this job title must possess the ability to walk, sit, stoop, and bend. Must be able to lift and carry 50 pounds. Must be able to respond to emergencies.

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

Incumbents in this job title typically perform their work at various locations throughout the district or at a highway traffic facility. Must be able to work extended hours and during inclement weather, when necessary.

ADDITIONAL REQUIREMENTS:

Upon employment, employees in this job classification may be required to drive a licensed vehicle. Applicants and employees in this job classification may be required to submit to a drug-screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

The Commonwealth of Kentucky does not discriminate on the basis of race, color, sex, disability, age, national origin, religion, sexual orientation, gender identity or expression, pregnancy or related medical condition, marital or familial status, ancestry, political affiliation, genetic information, or veteran status in accordance with state and federal laws.