COMMONWEALTH OF KENTUCKY
JOB CLASS SPECIFICATION

BUILDING CODE FIELD INSPECTOR III

Job Number: 21004203

Job Code: 32340V230916

Job Group: 3200 - PERSONAL SAFETY AND BUILDING INSP

Job Established: 08/16/2023

Job Revised: 09/16/2023

Grade: 15	Salary (MIN - MID):	**Special Entrance Rate:**
	$24.863-$37.295 - Hourly	**NONE**
	$4,040.24-$6,060.44 - 37.5 Hr. Monthly Salary	**NONE**
	$4,309.60-$6,464.48 - 40 Hr. Monthly Salary	**NONE**

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months, except as provided in KRS 18A.111.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Conducts all levels of inspections of new or substantially remodeled construction, including the most complex projects, to ensure compliance with building codes, referenced standards, and Departmental approved construction plans; and performs other duties as required.

MINIMUM REQUIREMENTS:

EDUCATION:

High school graduate.

EXPERIENCE, TRAINING, OR SKILLS:

Four years of experience in drafting or preparing building construction documents or in the supervision of building construction, or hold a current certificate as a Kentucky Level II, or Level III Certified Building Inspector and have worked under that certification for two years or two years of experience as a state plan review or state plan inspector employed by the Department of Housing, Building, and Construction.

Substitute EDUCATION for EXPERIENCE:

NONE

Substitute EXPERIENCE for EDUCATION:

NONE

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.)**:**

Must possess a valid driver's license prior to appointment in this job classification. Must hold and maintain valid certification for Level II (two) or Level III (three) building inspector issued by the Department of Housing, Buildings and Construction as defined

in KRS 198B.090 and 815 KAR 7:070. Must complete twelve (12), department approved, Kentucky Inspector Certified Program Continuing Education unit credits per year. Must maintain any required licensure(s), certification(s), or other credentials for the length of employment in this job classification. Employing agency is responsible for ensuring employee possesses and maintains required licensure(s), certification(s) or other credentials.

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: ***Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.***

Independently inspects facilities under construction using approved plans to ensure compliance with state building codes. Prepares inspection reports and distributes copies to appropriate persons. Consults with design professionals, contractors, and owners concerning projects under construction. Attends meetings and training sessions. Provides guidance and training to Building Codes Field Inspectors Is and IIs.

UNIQUE PHYSICAL REQUIREMENTS:

Must be able to bend, stoop, crawl, and climb.

TYPICAL WORKING CONDITIONS: ***Incumbents in the job will typically perform their job duties under these conditions.***

Travel will be required to perform inspections. May be exposed to hazards commonly associated with building construction, which requires the following of safety procedures.

ADDITIONAL REQUIREMENTS:

Upon employment, employees in this job classification may be required to drive a licensed vehicle. Applicants and employees in this job classification may be required to submit to a drug-screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

The Commonwealth of Kentucky does not discriminate on the basis of race, color, sex, disability, age, national origin, religion, sexual orientation, gender identity or expression, pregnancy or related medical condition, marital or familial status, ancestry, political affiliation, genetic information, or veteran status in accordance with state and federal laws.