



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

COMMUNITY WATER FLUORIDATION SPECL III

Job Number: 21004604

Job Code: 33820V240401

Job Group: 3300 - HEALTH INSPECTION

Job Established: 04/01/2024

Job Revised:

Grade: 14 Salary (MIN - MID):

\$22,602-\$33,903 - Hourly

\$3,672.84-\$5,509.24 - 37.5 Hr. Monthly Salary

\$3,917.68-\$5,876.52 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months, except as provided in KRS 18A.111.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Serves as a consultant over a program area within the Community Water Fluoridation Program and performs advanced and highly complex inspections and regulation of water fluoridation systems. Serves as the fluoridation program expert by reviewing and developing operating procedures and policies in respective area of expertise; and performs other duties as required.

MINIMUM REQUIREMENTS:

EDUCATION:

Graduate of a college or university with a bachelor's degree.

EXPERIENCE, TRAINING, OR SKILLS:

Must have three years of experience performing work in the regulation and inspection of community water fluoridation systems.

Substitute EDUCATION for EXPERIENCE:

NONE

Substitute EXPERIENCE for EDUCATION:

Additional experience in administrative, military, supervisory or management, water management (drinking water treatment, wastewater treatment, pump operations), inspection, chemical testing or plumbing will substitute for the required education on a year-for-year basis.

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

Must possess a valid driver's license prior to employment in this job classification. Must possess a Fluoridation Learning On-Line (FLO) certificate prior to employment in this job classification. Must maintain the required licensure(s), certification(s) or other

credentials for the length of employment in this job classification. Employing agency is responsible for ensuring employee possesses and maintains required licensure(s), certification(s) or other credentials.

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Serves as a consultant over a program area within the Community Water Fluoridation Program such as: liaison with the Kentucky Division of Water, and/or the Centers for Disease Control, and/or certified water testing labs; or oversees the Notice Of Violation process including the issuing of violations, the appeal process, and the Letter of Notification statements; or oversees the Water Fluoride Reporting System to authenticate data prior to submission to the federal government for inclusion in the Water Fluoridation Reporting System (WFRS). Plans, develops, and administers Kentucky's Community Water Fluoridation program or serves as a technical advisor in a specialty water fluoridation program area. Conducts the most advanced and highly complex inspections investigations of fluoridating water facilities, which store, use, and handle hazardous materials to ensure compliance with applicable state and federal laws. Maintains and explains knowledge of specific laws and procedures to provide technical assistance to fluoridating operators and the Kentucky Department of Water, citizens, and staff. Serves as a consultant and technical advisor on diagnostics and water sampling at existing and proposed fluoridating water systems. Reviews plans for construction of new fluoridating water systems and advises on methods for meeting Kentucky's fluoridating laws. Maintains and enforces laws and procedures to provide technical assistance to fluoridating water facilities in accordance with Kentucky Administrative Regulation (KAR) Title 902, KAR 115:010 (Water Fluoridation for the Protection of Dental Health), and Kentucky Revised Statute (KRS) 211.190 (Public health services to be provided by the Cabinet for Health and Family Services). Maintains knowledge of and trains on chemicals and calculation rates to ensure fluoridating water facilities are performing as required by law. Advises personnel representing fluoridating water facilities in the proper method of fluoridating the community water facility. Performs follow-up inspections. Attends seminars and workshops. Performs inspections and submits detailed inspection reports. Issues violations as necessary. Investigates complaints or allegations of noncompliance. Collects product samples and forwards for testing. Meets community water treatment personnel or consumers to explain program requirements and/or limitations. Drafts and maintains normal operating records. Prepares highly complex and technical reports.

UNIQUE PHYSICAL REQUIREMENTS:

Physical effort will be required in this position such as stooping, bending, crawling, climbing, and lifting of objects more than 50 pounds (lbs.). Incumbent may be exposed to dangerous and hazardous materials, which may require the following of safety procedures.

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

Work is typically performed in an office setting with frequent travel required to make on-site visits. Outdoor activities and inspections may be conducted during all seasons, including extreme temperatures.

ADDITIONAL REQUIREMENTS:

Upon employment, employees in this job classification may be required to drive a licensed vehicle. Applicants and employees in this job classification may be required to submit to a drug-screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

The Commonwealth of Kentucky does not discriminate on the basis of race, color, sex, disability, age, national origin, religion, sexual orientation, gender identity or expression, pregnancy or related medical condition, marital or familial status, ancestry, political affiliation, genetic information, or veteran status in accordance with state and federal laws.