



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

REGIONAL EMS INSPECTOR

Job Number: 21005356

Job Code: 62340V250716

Job Group: 6200 - HUMAN SERVICES

Job Established: 07/16/2025

Job Revised:

Grade: 14 Salary (MIN - MID):

\$22,602-\$33,903 - Hourly

\$3,672.84-\$5,509.24 - 37.5 Hr. Monthly Salary

\$3,917.68-\$5,876.52 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months, except as provided in KRS 18A.111.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Conducts Emergency Medical Services (EMS) agency onsite inspections for all ground and air ambulance services licensed under KRS Chapter 311A within a region for compliance with regulatory requirements. Provides technical consultative services in the licensing process for agencies and local governments and expertise in operational policy, state and national scopes of pre-hospital patient care, and state and local treatment protocols in EMS. Assists with investigations and enforcement duties in cooperation with the State EMS Investigator; and performs other duties as required.

MINIMUM REQUIREMENTS:

EDUCATION:

Graduate of a college or university with a bachelor's degree.

EXPERIENCE, TRAINING, OR SKILLS:

Three years of experience in emergency medical services, inspection, or investigative work.

Substitute EDUCATION for EXPERIENCE:

A master's degree in emergency medical services or other related medical field will substitute for two years of the required experience.

Substitute EXPERIENCE for EDUCATION:

Additional experience in emergency medical services, inspection or investigation fields will substitute for the required education on a year-for-year basis.

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

Must possess a valid Kentucky Advanced Emergency Medical Technician (EMT) or Paramedic License. <https://kemsis.ky.gov/lms/>

public/portal#/lookup Must complete National Certified Investigation and Inspector Programming, Applied Investigative Techniques Program within first year of employment. Must maintain any required licensure(s), certification(s), or other credentials for the length of employment in this job classification. Employing agency is responsible for ensuring employee possesses and maintains required licensure(s), certification(s) or other credentials.

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Performs agency EMS inspections to ensure compliance with all federal and state laws and regulations. Conducts independent reviews of applications for eligibility for Kentucky licensure and re licensure. Assists the State EMS Investigator with investigations and enforcement duties. Writes case and testimony summaries. Presents case findings in legal presentations. Provides technical and consultative assistance to agencies, local officials, and EMS professionals to assist in the development and improvement of EMS operations. Recommends corrective courses of action. Performs follow-up inspections to assure correction of identified problems. Assesses the availability and quality of continuing education and training programs in assigned region. Implements solutions for education and training. Provides technical assistance and performs grant reviews for agencies within region for state block grant funding. Analyzes and interprets data for grant eligibility. Participates in the development, revision, evaluation and interpretation of statute, program policies, procedures, and guidelines. Serves as liaison for EMS providers and the Kentucky Board of Emergency Services. Attends district and regional meetings.

UNIQUE PHYSICAL REQUIREMENTS:

Any unique physical requirements necessary to perform the duties of a specific position will be listed on the individual position description, if applicable.

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

Incumbents working in this job classification will perform duties in an office setting, outside agency facilities, and in ambulances and aircraft. Travel will be required.

ADDITIONAL REQUIREMENTS:

Upon employment, employees in this job classification may be required to maintain a valid driver's license and may be required to drive a licensed vehicle. This status may be necessary for the length of time in this job classification. If this is necessary, it will be listed in the specific position description for the position at issue. Applicants and employees in this job classification may be required to submit to a drug- screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317

The Commonwealth of Kentucky does not discriminate on the basis of race, color, sex, disability, age, national origin, religion, sexual orientation, gender identity or expression, pregnancy or related medical condition, marital or familial status, ancestry, political affiliation, genetic information, or veteran status in accordance with state and federal laws.